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| Description: Brand_4color.jpg | **Commonwealth of Kentucky**  **Transportation Cabinet** |  |
|  | KEEN | **Date:** 5/5/2011 |
|  | Board Meeting Minutes | **By:** Jennifer McCleve |
| **Attended:** | George Phelps (via phone)  Jennifer McCleve  Nikki Boden  Bob Lewis  Miranda Thacker  Jamie Bewely Byrd  Elizabeth McCullough  Michael Black  Mike Lorenz |  |
| **Meeting Topic:** | Board Meeting |  |

**State of KEEN this school year:** We need the district figures.

* *Deadline for figures to be turned in is May 30th, 2011.*
* *Jennifer will supply the awards committee with the figures as soon as they are all in.*

**Handouts:** We are looking into some minor changes and updates.

* *Coloring books are being revised and scaled down in size.*
* *We are adding Notepads to our materials print request.*
* *We will ask Graphics for digital copies to provide Districts.*

**Website (** <http://transportation.ky.gov/education/keen/home.htm> **):** The website is generally outdated and has old contact info.

* *Jamie is working with Matt Snow on an update.*
* *Jennifer will assist in this endeavor.*
* *Some of the districts have provided updates.*
* *We need to get some new pics to post.*

**Video:** We have been working towards developing a short KEEN video for posting online. We are working with Ann Gibson (Public Affairs) to achieve this goal.

* A D6 presentation has been recorded
* D3, D7, and D5 are considering setting up a presentation to video.

**E days: Reports**

* *D7 reported on UK’s E days. It was a successful event with good participation. 2000 students attended UK E days (D7 offered a bridge build).*
* *NKU was visited on April 12th – 13 students participated in this presentation.*

**KY State Fair:**

* + *The Sign up sheet is out. Public Affairs needs the list of participants in late July.*
  + *We will provide it after the Workshop.*
  + *Public Affairs plans on picking up the arch bridge on 8/15/2011 for the Fair. They will bring it back to Frankfort.*

**Board Members:**

* + *The board membership tenure of Michael Black, Jeff Dick, and Mike West is up in 2011. Thank you, gentlemen!*
  + *We need new board members.*
  + *It was recommended that we contact Jeff Moore, Natalia Hoskins, Casey Smith, Allen Blair, and Kevin Blain to determine their interest. Jennifer will do so.*

**Workshop:** To be held July 12, Central Office 10:30-3:30

* + We need topic recommendations.
    - *Engineering and Tech Scholarships – 15 minutes – Jamie Bewely Byrd*
    - *KATE – 15 minutes – Jamie Bewely Byrd*
    - *The New Presentation Showcase – duration TBD – Jennifer McCleve and District Competitors – deadline to submit is May 30, 2011*
    - *Innovative Bridge Projects – Dr. Harreck (KTC) (Jamie will contact)*
    - *Shelbyville By-Pass – Clark Graves (Jamie will contact)*
    - *KEEN 101 Training Class – presenter TBD*
    - *Joe (KTC) – 45 min – Talk about the KTC. (Jamie will contact)*
  + Committees:
    - ***Awards*** *– assigned to Elizabeth, Brandon, Mike*
    - *Awards should be decided by mid June*
    - *Awards committee will order plaques.*
    - ***Schedule*** *– assigned to Jenn*
    - *See attached tentative schedule for consideration.*
    - ***Lunch*** *– assigned to Jamie*
    - *KTC bought lunch out of office last year.*
    - *Jamie will approach them again.*
    - *Lunch will be out of office, locale TBD.*
    - ***Giveaways*** *– assigned to Nikki*
    - *Kate has been provided a letter requesting participation.*
    - *Need to develop a list of giveaway suggestions – Steven Boyd is our contact*
    - *KATE is likely providing our materials funding.*
  + **Miscellaneous:**
    - ***The Board must reconvene to finalize workshop plans***
    - ***Suggested date is June 28, 2011, 10:30 AM.***